



DRAFT
PLACERVILLE PLANNING COMMISSION
Regular Meeting
Tuesday, June 20, 2023
6:00 PM

Town Hall
549 Main Street, Placerville, CA 95667

Planning Commission Members

Ryan Carter
Michael Frenn, Chair
Kris Kiehne, Vice Chair
Amy Lepper
Kirk Smith

AGENDA

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**
- 2. ROLL CALL: Carter, Chair Frenn, Vice Chair Kiehne, Lepper, Smith**
- 3. CLOSED SESSION REPORT: *None***
- 4. ADOPTION OF AGENDA**
- 5. CONSENT CALENDAR**
All matters listed under the Consent Calendar are considered routine and will be enacted by general consent, unless any Commissioner requests a roll call vote, or unless any member of the Commission or Staff or audience wishes to remove an item for discussion.
 - 5.1. [Approve the Minutes of the Regular Planning Commission Meeting of June 6, 2023](#)**
- 6. ITEMS PULLED FROM CONSENT CALENDAR (if applicable)**
- 7. ITEMS OF INTEREST TO THE PUBLIC/PUBLIC COMMENT– NON-AGENDA ITEMS**
This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the Agenda and the subject matter is within the jurisdiction of the Planning Commission. State law prohibits the Commission from acting on items not listed on the Agenda except by special action of the Planning Commission under specified circumstances.
- 8. WRITTEN COMMUNICATIONS – NON-AGENDA ITEMS**
Written comments received on non-agenda items pertaining to business within the jurisdiction of the Planning Commission. These are not items for discussion but can be referred to staff for consideration.
- 9. PRESENTATIONS AND EDUCATIONAL WORKSHOP SESSIONS: *None.***
- 10. ENVIRONMENTAL ASSESSMENTS / PUBLIC HEARINGS**
 - 10.1. [Site Plan Review \(SPR\) 23-07: Change in Occupancy.](#)** Consideration of a Site Plan Review application within the Central Business District Zone to: (1) Complete a change in occupancy from professional office to retail; and (2) Find the project categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15303.

Environmental Determination: Categorically exempt from CEQA per CEQA Guidelines Section 15303. Location: 492 Main Street, Placerville, CA. APN: 003-141-001. Property Owner: Jann Williams. Applicant: Jenny Levitsky, Kitchen Goods. Staff: Kristen Hunter.

- 10.2. Site Plan Review (SPR) 17-03-R. Hangtown Range Retail Addition.** Consideration of Site Plan Review request to: (1) Construct a 2,172 square foot addition to the east side of the existing Hangtown Range bldg. to be used for retail sales; (2) Relocate existing waste and propane tank enclosures to east side of the addition; (3) Install signage above main entrance to the new addition; and (4) Find the project categorically exempt from environmental review pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15301(e)(1). Environmental Determination: Categorically exempt from CEQA per CEQA Guidelines Section 15301. Location: 1540 Broadway, Placerville, CA. / APN: 004-201-024. Applicant: Richard Rood. Staff: Kristen Hunter.

11. CONTINUED ITEMS:

- 11.1. Site Plan Review (SPR) 23-05: Historic District Review.** Consideration of a Site Plan Review application within the Single-family Residential/Historic District Zone to: modify an existing single-family home to (1) Replace wood windows with vinyl; (2) Paint the exterior façade, trim, gutters, and door; and (3) Replace lighting fixtures visible from the public right-of-way. Request for continuance to July 18, 2023. Location: 3176 Cedar Ravine Road, Placerville, CA. / APN: 003-252-004. Applicant: Paul Coggiola. Staff: Kristen Hunter.

12. NEW BUSINESS: None.

13. MATTERS FROM COMMISSIONERS AND STAFF

13.1. Staff Reports:

This item is for staff to update those in attendance of the status of upcoming meetings; recent actions taken by City Council on items previously considered by the Commission; the status or completion of City and community projects; of community-wide activities and events (e.g. National Night Out, Wagon Train, etc.).

13.2. Planning Commission Matters:

For Commission Members this time is for updating other Members of sub-committee work (when applicable); of updating other Members of topics and issues learned at land use and planning conferences, workshops, webinars; general comments regarding planning and land use within Placerville, or other items which may be within the purview of the Planning Commission.

- 13.2.1. Special Committee Report(s):** Report by the Historic Review Special Committee to the Planning Commission.

14. ADJOURNMENT

The Planning Commission normally ends its meetings by 10:00 pm. Items remaining on the agenda after 10:00 PM will be continued to the next Planning Commission Meeting. The Commission meets regularly on the first and third Tuesday of each month at Town Hall in the City Council Chambers; additional meetings may be scheduled as needed.

GOVERNING REGULATIONS AND RULES: The Commission conducts all meetings in accordance with the "Ralph M. Brown Act" (California Government Code Sections 54950, et seq.), per the City's Committee, Commissions & Board Policy Manual (City Council Resolution No. 7578), and the Planning Commission Bylaws.

MEETING ACCESS: The City of Placerville wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk (530) 642-5531 at least 72 hours before the meeting, if possible.

CELL PHONES: The Planning Commission appreciates your cooperation in turning off all cell phones.

AVAILABLE INFORMATION: Materials related to items on this Agenda are available for public review in the Development Services Department at City Hall, 3101 Center Street, 2nd floor, during normal business hours. Agendas and Staff Reports are also made available online at the Planning Commission Agenda webpage.

OPPORTUNITY TO APPEAL: Any aggrieved person or persons dissatisfied with a Planning Commission decision may appeal that decision to the City Council within 10 calendar days per Government Code Section 65009. Appeals can be made by any interested party by submittal of a written appeal request and appeal fee to the Placerville City Clerk, 3101 Center Street, Placerville, California, 95667.

PUBLIC COMMENT: Speakers shall step up to the podium microphone to address the Commission and are limited to a presentation of three (3) minutes, unless otherwise determined by the Chair. Groups or organizations are encouraged to select a spokesperson to speak on their behalf.

WRITTEN COMMENT: You may submit your comments by e-mail to pv.planning@gmail.com, or in-person at the Development Services Department, City Hall – 2nd Floor, 3101 Center Street, Placerville, CA 95667. Interested parties are encouraged to provide written materials at least seven (7) days prior to the public hearing to allow distribution with the Planning Commission's agenda and provide adequate time for review by the Planning Commission. Written comments received after the Tuesday prior to the public hearing will be provided to the members of the Planning Commission and will be placed on the back table for public review as part of the full agenda packet.

CERTIFICATION OF AGENDA POSTING

I, Pierre Rivas, Executive Secretary, declare that the foregoing Agenda for the June 20, 2023, Regular Meeting of the Placerville Planning Commission was posted and available for review on June 15, 2023 at the City Hall of the City of Placerville, 3101 Center Street, Placerville CA 95667. The agenda is also available on the City website at www.cityofplacerville.org

Attest: 
Pierre Rivas, Executive Secretary
Development Services Director